



OPERATIONS MANAGER, GENERAL CONTRACTING

ABOUT SIGFUSSON NORTHERN:

Sigfusson Northern is a third-generation family-owned business, which now has a portion of the company being employee-owned. Our primary focus is on building strong and lasting relationships with our employees, our clients, and the communities we serve. Ongoing growth and diversification have led Sigfusson Northern to the forefront of general contracting and heavy civil construction where we incorporate trust, respect, integrity, and commitment to our community in every decision we make and everything we do.

POSITION SUMMARY:

Reporting to the Division Manager, General Contracting, the Operations Manager, General Contracting is responsible to oversee all aspects of the General Contracting Division related to field operations. The Operations Manager will develop and maintain the framework as to which field personnel will be led, managed, and supported. This position will be based out of the Winnipeg, MB office, with regular travel to project sites in Northern Manitoba and Northern Ontario.

CORE RESPONSIBILITIES & DUTIES:

- Lead, mentor, and support Superintendents, Foreman, and Field Managers within the General Contracting Field Operations team.
- Coordinate with the Division Manager, General Contracting for all assignments of Superintendent and Foreman positions.
- Promote the company safety program and lead by example daily.
- Direct and assign all trade field assignments for various projects.
- Provide technical direction and professional support to Superintendents throughout the duration of the job.
- Review project schedules with Superintendents and Foreman.
- Ensure all critical activities and decisions remain on task and are being performed to company and client standards.
- Document project field issues that impact budget, quality, and schedule, and provide updates to the project management team.
- Provide oversight for the Superintendent and Foreman for the development and maintenance of a Resource Allocation System.
- Provide guidance in the implementation of the Project Quality Assurance/Quality Control (QA/QC) program.
- Identify projects with self-performed opportunities and assist in the development of the self-performed proposals.
- Direct and manage self-performed performance.
- Collaborate with Director, Health, Safety, and Environmental, and the Safety Advisor, General Contracting to implement and promote the Sigfusson Northern Safety Program.
- Manage the professional development and progress for field trades people.

SIGFUSSON NORTHERN LTD.

Plan the Work – Work the Plan, Continual Improvement, We Care, Versatility



- Collaborate with the Division Manager, General Contracting to maintain and manage the succession planning initiatives for all the high-performing tradesmen.
- Collaborate with the Training Coordinator to maintain and manage training for tradesmen.
- Support Business Development, Estimating and Senior Leadership with development of operational plans for all pursuits within the General Contracting realm of the business.
- Collaborate with the senior-level project staff to support development of logistics plans and schedules during pre-construction and early project activities.
- Provide regular oversight of all general contracting operations with an emphasis on removing barriers and gaining process efficiencies for operations personnel.
- Collaborate with the People & Culture Department with recruitments and employee relations and oversee the department-specific onboarding process of new team members.
- Allocate resources including personnel, budget, and technology, to general contracting projects as needed.
- Follow and promote interdepartmental processes and liaise with all departments to provide input to innovate, streamline, and ensure departmental synergies.
- Provide input on personnel, material, and equipment resources related to project pursuits and securement.
- Collaborate with the Division Manager, General Contracting to forecast the future needs to meet the business and division goals.

EDUCATION, EXPERIENCE & SKILLS:

- Minimum 15+ years of progressive construction experience in the field and general operations.
- Minimum 5+ years of experience in general contracting working with major projects.
- Must have a clear understanding of contract administration and Canadian Contract Law.
- Experience coaching, mentoring, and leading a large team.
- Experience with Microsoft Project, Primavera P6 and AutoCAD will be considered an asset.
- Certification & experience with lean construction practices will be considered an asset.
- Ability to read and understand construction documents and drawings.
- Advanced MS Office (Word, Excel, Outlook) is required.
- Critical thinking and effective decision-making skills are required.
- Ability to work independently and as part of a team.
- Ability to work under pressure and meet strict deadlines.
- Strong communication skills both verbal and written as well as electronically.
- Strong accuracy and attention to detail.
- Must hold a valid driver's license.
- Must be able to provide a clear security clearance check.

If you are interested in this opportunity and meet the requirements for the role, please click **Apply** and send your resume directly to **Sherri Bowles**.

SIGFUSSON NORTHERN LTD.

Plan the Work – Work the Plan, Continual Improvement, We Care, Versatility