



## **GENERAL CONTRACTING SUPERINTENDENT**

### **ABOUT SIGFUSSON NORTHERN:**

Sigfusson Northern is a third-generation family-owned business, which now has a portion of the company being employee-owned. Our primary focus is on building strong and lasting relationships with our employees, our clients, and the communities we serve. Ongoing growth and diversification have led Sigfusson Northern to the forefront of general contracting and heavy civil construction where we incorporate trust, respect, integrity, and commitment to our community in every decision we make and everything we do.

### **POSITION SUMMARY:**

Reporting to the Division Manager, the Superintendent is responsible for the daily operations of specific projects including but not limited to project scheduling, Foreman reporting, project safety and monitoring project budgets. This position will be remote and on rotational basis of 21 days on, 7 days off.

### **CORE RESPONSIBILITIES & DUTIES:**

- Lead, mentor, and evaluate the Field Coordinators, Foreman, and hourly employees on projects
- Liaise with the subcontractors, owner representatives, suppliers, and surrounding communities daily
- Attend regular site meetings
- Assess hiring and onboarding needs while controlling the labor costs and labor force
- Review and approve all foreman daily reports on the project
- Represent the company during onsite inspections, final inspections, and warranty period inspections.
- Participate and ensure compliance with company safety policies and procedures
- Take lead or assist in any job site accident investigation
- Ensure job equipment is being maintained and properly used
- Responsible for overall cost control on the job including discretionary spending, inventory control, handling, and storage of major materials.
- Assist in creation of job procedures
- Work directly with fleet personnel to ensure all required equipment is available for jobs
- Assist with development plans for department staff and secure resources for their training
- Participate in building relationships with First Nation communities

**SIGFUSSON NORTHERN LTD.**

*Trust – Respect – Integrity – Commitment to Community*



- Responsible for the adherence to the departmental budget
- Review and approve timecards and expense sheets for processing
- Responsible for the adherence to a QMS system within the department
- Follow all requirements of the company Health and Safety Program and support a safe work environment
- Responsible for the adherence of all SNL policies and procedures
- Perform employee disciplinary action meetings
- Promote the company vision, values, operating principles, and goals

#### **EDUCATION, EXPERIENCE & SKILLS:**

- Minimum 10+ years of extensive experience in General Contracting and Self Performed Concrete Work
- Experience in water/sewage treatment plants, schools or healthcare facilities will be considered an asset
- Experience with Primavera, MS Projects, MS Excel is required
- Gold Seal Certification or Red Seal Carpentry designation will be considered an asset
- Advanced computer skills are required
- Critical thinking and effective decision-making skills are required
- Ability to work under pressure and meet strict deadlines
- Strong communication skills both verbal and written are mandatory
- Strong accuracy and attention to detail
- Must hold a valid driver's license

If you are interested in this opportunity and meet the requirements for the role, please click **Apply** and send your resume directly to **Sherri Bowles**.