



SAFETY ADVISOR

ABOUT SIGFUSSON NORTHERN:

Sigfusson Northern is a third-generation family-owned business, which now has a portion of the company being employee-owned. Our primary focus is on building strong and lasting relationships with our employees, our clients, and the communities we serve. Ongoing growth and diversification have led Sigfusson Northern to the forefront of general contracting and heavy civil construction where we incorporate trust, respect, integrity, and commitment to our community in every decision we make and everything we do.

POSITION SUMMARY:

Reporting to the HSE Manager, the Safety Advisor will be responsible for providing health, safety, and environmental awareness and training on projects. This is a field-based position that will work on a rotational schedule where camp accommodations are provided. This role will require a flexible work schedule.

CORE RESPONSIBILITIES & DUTIES:

- Provide guidance to site employees and contractors about company policies, procedures, and regulatory requirements
- Work with HSE team writing and updating procedures, safe work practices and emergency response plans
- Conduct inspections, orientations, audits, and safety meetings
- Work with HSE team to maintain and enhance COR program
- Liaise with Workplace Health and Safety and the Ministry of Labour when required
- Complete incident and near miss investigations
- Assist with safety training and education to employees
- Assist site supervisors with specialized training if required
- Oversee the site Occupational, Health and Safety Committee
- Complete JSA's and Risk Registers, coach train, and evaluate the hazard assessment process.
- Manage emergency response plan for site
- Maintain daily, weekly, and monthly safety record statistics for job site
- Prepare daily, weekly, and monthly reports as required
- Follow all requirements of the company Health and Safety Program and support a safe work environment
- Responsible for the adherence of all SNL policies and procedures.

EDUCATION, EXPERIENCE & SKILLS:

- 4+ years' experience in a construction safety position or equivalent is required
- NCSO certificate is required
- Certificate in Occupational Health and Safety or Safety Officer Certificate is required
- Advanced MS Office (Word, Excel, Outlook) is required
- Exceptional customer service skills are essential
- Strong accuracy and attention to detail is required
- Ability to work in a fast-paced environment is required
- Effective time management skills are required
- Ability to work independently and as part of a team
- Ability to work under pressure and meet strict deadlines
- Strong communication skills both verbal and written as well as electronically

If you are interested in this opportunity and meet the requirements for the role, please click **Apply** and send your resume directly to **Sherri Bowles**.